

**NOTIFICATION AND AUTHORIZATION
FOR PROCUREMENT OF CONSUMER REPORTS**

In connection with my application for employment or volunteerism and/or employment with the YMCA of Metropolitan Chattanooga ("YMCA"), I, _____, understand and am hereby notified and authorize the YMCA to procure a consumer report from a consumer reporting agency in accordance with the Fair Credit Reporting Act, 15 U.S.C. 1681, *et seq.* (the "FCRA"), for evaluation of me for employment (i.e. employment, promotion, reassignment, or retention as an employee) and/or volunteerism. I understand that these consumer reports may contain information from public records, including written, oral, or other communications bearing on my credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living, which may or may not be used as a factor for employment and/or volunteerism purposes. I further understand that such inquiries may include, but are not limited to, criminal history, motor vehicle records, employment history and verification, military background, civil listings, education background, and professional background, from any individual, corporation, partnership, law enforcement agency, institution, school, organization, credit bureau, state board, licensing agency, and other entities, including present and past employers.

In connection with my application for employment and/or employment with the YMCA, I further understand and am hereby notified that the YMCA may procure an investigative consumer report concerning me from a consumer reporting agency. I hereby authorize the YMCA to procure an investigative consumer report from a consumer reporting agency in accordance with the FCRA, for evaluation of me for employment and/or volunteerism. I understand that an investigative consumer report may contain information from public records, including, but not limited to, written, oral, or other communications bearing on my credit worthiness, credit standing, character, general reputation, personal characteristics, or mode of living, which may be obtained through personal interviews with neighbors, friends, or associates of me and may or may not be used as a factor for employment and/or volunteerism purposes. I further understand that such inquiries may include, but are not limited to, investigations regarding workers' compensation, harassment, violence, theft, or fraud.

I further understand that I have the right to make a written request within a reasonable period of time to the YMCA for additional information concerning the nature and scope of any investigative consumer report and a written summary of my rights under the FCRA.

I authorize without reservation any party or agency contacted by this employer to furnish the above-referenced information. I further authorize ongoing procurement of the above-referenced reports at any time, either during the time my application for employment is being considered or throughout the duration of my volunteerism and/or employment in the event that I am hired, a YMCA volunteer, or a current YMCA employee.

I acknowledge that I have voluntarily provided the above information for employment purposes, and all the information I provided is accurate, true and correct to the best of my knowledge, and I have carefully read and I understand this authorization.

Name (*last, first, middle*): _____

Other names used: _____

Street Address: _____

City/State/Zip: _____

Social Security #: _____

Driver's License Number & State: _____

Date of Birth¹: _____

YMCA Branch/Location: _____ Job Title: _____

Signed: _____

Date: _____

¹ The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age.